**Homework Accountability Sheet**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(This should be the due date of the assignment)**

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, **(Parent or Guardian)**

I did not complete my homework assignment for Ms. Rankin and Ms. Anthony’s MPY Year 3 Individuals and Societies (U.S. History) class last night. The **name** of the assignment was: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and I needed to **read pages**: \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_ in order to be successful. The assignment was due on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. **(Today’s date)**

 Instead of completing my class work / homework I decided to**: (explain your alternative actions)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

My teachers will not accept my late assignment unless I make you aware that I have not fulfilled my responsibility as a student in their class. **If this assignment is not submitted within one week of the due date it will remain a zero in their grade book.** I also need your signature on this letter as a form of communication and accountability on my part.

Sincerely,

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Ms. Rankin and Ms. Anthony, Individuals and Societies (U.S. history) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

**Parents your signature communicates that you are aware that your child has a missing assignment and will help support the completion and return of said assignment within the week assigned. Thank you for your support and please contact us if you have questions, comments or concerns.**

dawn.rankin@southfieldk12.gmail.com or anthon75@msu.edu **or 248-746-7401**